

CHARLOTTE COXE TRUST COMMITTEE

MINUTES of the meeting held on Tuesday, 31 January 2023 commencing at 2.00 pm and finishing at 2.15 pm

Present:

Voting Members: Councillor Geoff Saul – in the Chair

Councillor Robin Bennett
Councillor Freddie van Mierlo

25 APOLOGIES FOR ABSENCE

(Agenda No. 1)

Apologies for absence were received from Councillors Jane Murphy and Felix Bloomfield.

26 DECLARATIONS OF INTEREST

(Agenda No. 2)

There were none.

27 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 3)

There were none.

28 ANNUAL ACCOUNTS

(Agenda No. 4)

The Chair invited Richard Hodby (Solicitor) to introduce the report.

Richard Hodby said that the report included the charity's assets as at 31 March 2022 (including property) were £306,867.

The transactions in the Statement were similar to those shown in the Statement for the year to 31 March 2021. There was a small amount of investment income received, and the Council's financial department had made a charge of £1,200 for its accounting work. Assets were higher (£311,515) as at 31 March 2021 and the difference between then and 31 March 2022 was due to a one off charge of £3,935 for "Governance Costs". These were the fees for the reports from external surveyors and solicitors obtained in connection with the transfer of the Trust to Watlington Parish Council.

Richard Hodby added that any charges that were made to the trust in terms of cost of transport, etc would have to be approved by this committee. Also, all of the receipts from surveyors had been kept by the Council.

It was **AGREED** to:

- 1) Approve the Statement of Financial Activities for the year to 31 March 2022 annexed to this report and
- 2) Authorise a Council officer to submit data from the Statement to the Charity Commission online before midnight on 31 January 2023 so that annual financial reporting obligations are complied with.

NOTE: 3 Committee Members present at the meeting had signed Annual Trust Accounts to 31st March 2022.

..... in the Chair

Date of signing 2023